

June 9, 1999

TO: Members of the MAG Population Technical Advisory Committee

FROM: George Pettit, Gilbert, Chairman

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA

Thursday, June 17, 1999 - 10:00 a.m.  
MAG Office, Suite 200, Saguaro Room  
302 North 1<sup>st</sup> Avenue, Phoenix

A meeting of the MAG Population Technical Advisory Committee (POPTAC) will be held at the time and place noted above. Supporting information is enclosed for your review. The MAG POPTAC Agenda can be accessed via the Internet on the MAG Website at <http://www.mag.maricopa.gov> by clicking on "Meetings."

Please park in the garage under the Arizona Bank Building (formerly Norwest Bank Building) in an unreserved space. Bring your ticket to the meeting and parking will be validated. For those using transit, the Regional Public Transportation Authority will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage.

Please be advised that under procedures approved by the MAG Regional Council on June 26, 1996, all MAG committees need to have a quorum to conduct business. A quorum is a simple majority of the membership, or 10 people for the MAG POPTAC. If you are unable to attend the meeting, please make arrangements for a proxy from your jurisdiction to represent you. If you have any questions or need additional information, please contact Harry Wolfe at 254-6300.

#### TENTATIVE AGENDA

1. Call to Order

2. Call to the Audience

Persons wishing to address the MAG POPTAC will be provided an opportunity to comment.

#### COMMITTEE ACTION REQUESTED

2. For information.

3. Approval of Minutes of April 22, 1999

4. Status Report on Census 2000

A representative of the Bureau of the Census will provide a status report on Census 2000 programs, such as publicity, complete count committees, the Boundary and Annexation Survey and Census Bureau efforts on Special Places.

5. Census Bureau Address Update Programs

Earlier this month updated housing counts by block for jurisdictions in the Update/Leave area were scheduled to be forwarded to the Census Bureau. These jurisdictions included Phoenix, Peoria, Avondale, Buckeye, Cave Creek, Carefree, Fountain Hills, Gila Bend, Goodyear, Litchfield Park, Mesa, Surprise, Tempe, Tolleson and Wickenburg. A status report will be provided on these jurisdictions that submitted their updated counts and the process by which the Census Bureau will conduct field work to verify discrepancies between local jurisdiction and Census Bureau housing unit counts by block. A status report on verifying discrepancies between the results of the LUCA 1998 address updates for jurisdictions in the mailout/mailback area and the Bureau's address list verified through block canvassing will also be discussed. The Census Bureau has responded to a series of questions e-mailed by MAG staff requesting clarification on a number of program issues. The questions and responses are included in Attachment One.

6. Statistical Areas Program

The Census 2000 Participant Statistical Areas Program provides local governments with an opportunity to recommend changes to census geography, especially splits of census tracts and block groups. Maricopa County has forwarded both electronic files and maps to the Census Bureau. A status report will be provided.

3. Review and approve meeting minutes of April 22, 1999.

4. For information.

5. For information and discussion.

6. For information and discussion.

7. New Construction Program

MAG staff will provide a status report on the “New Construction Program” established by the Census Bureau to identify housing units constructed between January 15, 2000 and April 1, 2000.

8. Recommended Changes to the MAG Traffic Analysis Zone (TAZ) System

The latest MAG Traffic Analysis Zone (TAZ) system was developed by MAG in 1996 and was used for developing socioeconomic projections using the 1995 Special Census as the base. Growth in the region and the need to develop a new set of socioeconomic projections based on the results of Census 2000 have necessitated a reevaluation of some of the TAZs by the Transportation Systems Analysis Group at MAG. MAG staff has conferred with transportation planners in member agencies identified by the Systems Analysis Group on potential recommendations for changes to TAZ zones. This input will be incorporated into a proposed new TAZ system. A status report will be provided.

9. Building Permit Completions

Building permit completions for the first quarter of 1999 were due on May 1, 1999. A number of jurisdictions have not provided MAG with permit completions for this quarter and previous quarters. The deadline for submitting permit completions to DES for computing July 1, 1999 Municipality Resident Population Estimates is rapidly approaching. It is crucial that you provide MAG with permit completions for your jurisdiction to be credited with that growth in 1999. Because of extremely tight deadlines, we are recommending that you submit permit completions for the quarter ending June 30, 1999 to us as soon after July 1, 1999 as possible. The population updates are used for establishing expenditure limitations where appropriate, distributing \$23 million in lottery funds, and in computing municipality per capita water use targets.

7. For information and discussion.

8. For information and discussion.

9. For information and discussion.

In April 1999 building permit completions for apartments and mobile homes for the period from October 27, 1995 through December 31, 1999 were circulated for review and comment. Because of questions pertaining to the completeness and accuracy of the permit completion data for these unit types, MAG staff wanted to provide member agencies with an opportunity to review and update these completions. Some revisions have been submitted based on the review of the data. A status report will be provided. Please see Attachment Two.

10. Status Report on MAG Information Center

The MAG Information Center (MAGic) was established approximately one year ago. Since that time, MAG staff has been offering contractual services outside our normal work program to both member agencies and the private sector. MAG staff will be requesting input from representatives of the POPTAC on directions and activities for MAGic during the coming year.

11. Next Meeting of the MAG POPTAC

The next meeting of the MAG POPTAC will be held on July 15, 1999.

10. For information and discussion.

11. For information and discussion.